

October 26, 1953

MEMORANDUM FOR: Inspector General
Deputy Director (Plans)
Deputy Director (Intelligence)
Acting Deputy Director (Administration)
Director of Training
Assistant Director for Communications

SUBJECT : CIA Welfare Board

1. I hereby establish the CIA Welfare Board, consisting of the following members:

| | |
|------------------------|--|
| Chairman and Treasurer | - Inspector General |
| Member | - Deputy Director (Administration) |
| Member | - Director of Training |
| Member | - Assistant Director for Communications |
| Member | - Assistant Director for Current Intelligence |
| Member | - Chief of Operations, Deputy Director (Plans) |

The Chairman shall make appropriate arrangements for necessary clerical and administrative assistance to the Board.

2. All funds available to the Agency for expenditure for the welfare of its employees shall be transferred to the Treasurer of the Board, who shall be responsible for the collection, receipt, custody, and expenditure of the funds in accordance with such policies as may be established by the Board and shall keep current books and records of all funds, expenditures, loans, and advances. The Comptroller is directed to provide such assistance as the Treasurer may require in the performance of his duties. The Auditor-in-Chief will provide for periodic audits of the Treasurer's books and records, at least semi-annually or oftener if the Auditor-in-Chief or the Board so desires. The Treasurer may expend any or all of the funds available for welfare problems for such purposes as the Board may direct by unanimous vote.

3. The Board shall have absolute discretion to determine the purposes for which welfare funds shall be expended for the benefit of CIA employees, provided only that a determination has been made that no other practicable recourse is available to the employee or employees in question, either from official or private sources. If unanimity cannot be achieved among the members, but a majority thereof believe the matter should be considered by higher authority, the Chairman will refer the issue to the Director of Central Intelligence.

OPY

4. The Board shall be responsible for making such bylaws and regulations as may be necessary to the orderly conduct of its business. The Chairman shall be responsible for keeping adequate records of the Board's proceedings and of all recommendations and determinations by the Board on expenditure of funds.

5. All previous authorities and delegations regarding welfare funds available to this Agency are hereby rescinded.

/s/

ALLEN W. DULLES
Director

cc: General Counsel
Comptroller
Auditor-in-Chief
Personnel Director

OPY